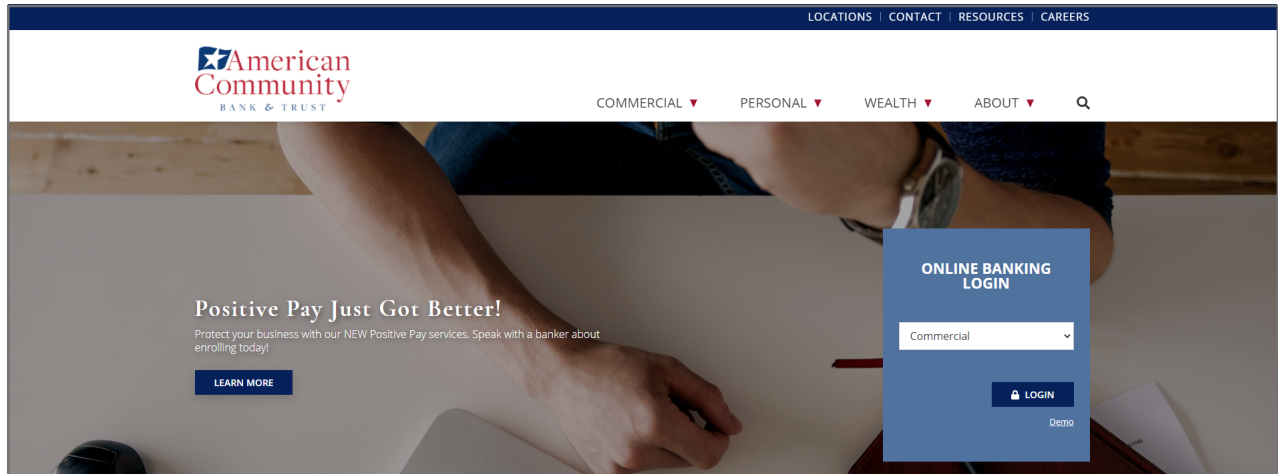


# Hard Token Enrollment

- 1 Go to **www.amcombank.com**  
In the drop-down menu choose "Commercial" and click "Login"



- 2 Enter your username and temporary password

A screenshot of the 'Log In' page for Business Online Banking. The page has a light blue header with the text 'Welcome to Business Online Banking'. Below this is a section titled 'Enter your credentials to access online banking.' It contains two input fields: 'Username' and 'Password'. The 'Username' field has a 'HIDE' button. Below the 'Password' field is a checkbox labeled 'Remember my username'. At the bottom of the form is a 'Log in' button and a link for 'Forgot password or PIN? Token lost or damaged?'.

- 3 Create and confirm a new password  
\*If you will be logging in with a token going forward, you will not need this password to log in

A screenshot of the 'Change Password' page. The page has a light blue header with the text 'Change Password'. Below this is a section titled 'Your password helps prevent unauthorized people from logging into online banking. Changing it periodically keeps your accounts secure.' It then says 'Complete the following to change your password.' Below this is a list of requirements for the new password: 'Your new password must include:' followed by four bullet points: 'Between 9 and 17 characters', 'At least 1 number', 'At least 1 uppercase letter', and 'At least 1 lowercase letter'. Below the list are two input fields: 'New password \*' and 'Confirm new password \*'. At the bottom is a 'Continue' button and a note: '\* Indicates required field'.

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### To activate the token:

Step One: Type in the serial number on the back of the token without the dashes

Step Two: Choose a 4-digit PIN (you will need to remember this)

Step Three: If not already filled in, create and answer a security question

Step Four: Click the button on your token and type in the 8 numbers it displays

## Activate Token

Tokens help to prevent unauthorized people from logging into online banking or doing things like making payments by generating a code that must be entered into online banking along with a personal identification number (PIN) that you will define.

Token serial number \* **Step 1**

 [SHOW](#)

Token-generated password \* **Step 4**

 [SHOW](#)

Create a PIN \* **Step 2**

 [SHOW](#)

4 digit numeric

Security question \* **Step 3**

Security answer \* **Step 3**

 [SHOW](#)

\* Indicates required field

[Continue](#)

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If your enrollment was successful you will be brought to your home screen

\*Please note: depending on your access, your home screen may differ from the example below

Welcome

CONTACT US LOCATIONS ALERTS PROFILE LOG OUT

American Community BANK & TRUST

Home Accounts Payments & Transfers Checks & Deposits Administration

Welcome to Business Online Banking

Alerts

Stay Alert

Know about changes to your finances and online security. Choose when and what alerts you get by email or text message.

Enroll

Accounts

DEMO MONEY MARKET

Available balance

Recent

DEMO CHECKING

Available balance

Recent

Payments & Transfers

Review (0)

Hide

Pay Or Transfer

Internal

ACH

ACH import

Wire

Checks & Deposits

Go to positive pay

Quick Launch

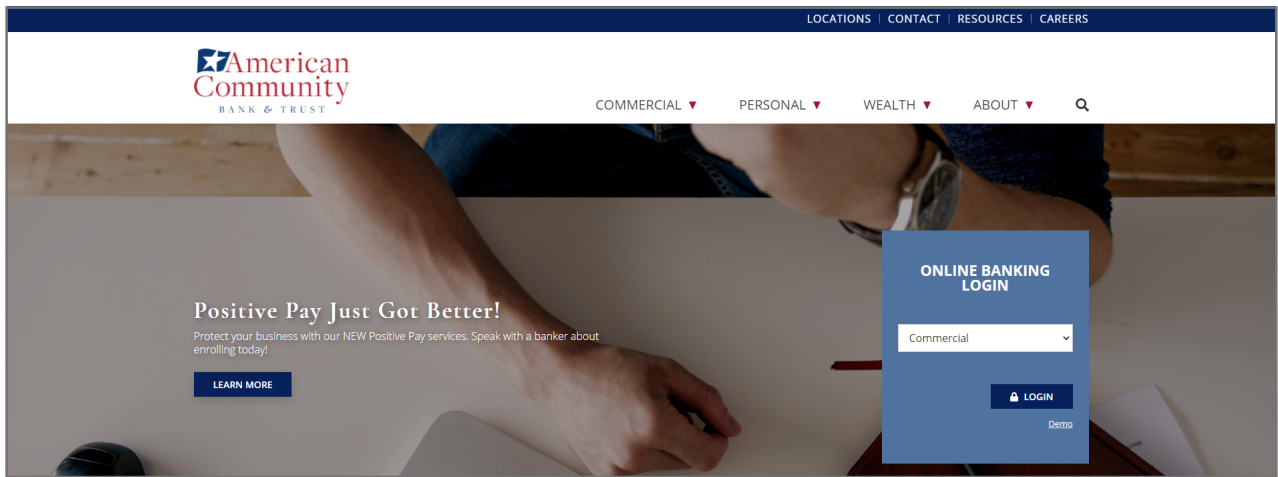
Quick Reference Guides

Click-Thru Demos

amcombank.com | Member FDIC

# Hard Token: First Time Log in

- 1 Go to **www.amcombank.com**  
In the drop-down menu choose "Commercial" and click "Login"



- 2 Enter your username and password  
For the password: Click the gray button on your token and type the 8 numbers displayed + your 4-digit PIN  
Click Log in

**Log In**

Welcome to Business Online Banking

Enter your credentials to access online banking.

**Username**  HIDE

**Password**

☐ Remember my username

**Log in** [Forgot password or PIN?](#) [Token lost or damaged?](#)

- 3 Click the button on your token. The 4 numbers displayed should match the 4 numbers shown on your screen.  
If they do match, click "Verified" If they do not match, click "Return to log in" to try again.

**Site Verification**

Use your token to generate a verification code and compare it to the code below. This protects your account by ensuring you're logging into a legitimate site.

**4535**

If your verification code does not match, try logging in again or contact customer support.

**Verified** **Return to log in**

You will be brought to your Home Page and can now start banking online!